

1. GENERAL CODE OF CONDUCT

- 1.1. Bahasa Malaysia or English is to be spoken as the language of communication at all times in the school. Chinese language is to be used only during related lessons or Chinese Cultural Club sessions. The usage of other vernacular language is not encouraged.
- 1.2. The use of foul and unacceptable language, vulgarity and obscenity, and the expressing of immoral thoughts through foul/vulgar signs and actions, including messages via social media, will be dealt with severely.
- 1.3. Students are to show mutual respect for other students. Those who, individually or in groups, intentionally bully, harm, threaten; make a fellow student feel left out; inflict pain on others or damage their property will face disciplinary action or even expulsion. This clause applies to and includes those who abet such actions.
- 1.4. Students are to be respectful of school authority. Those who threaten teachers, staff or prefects with words / actions will be dealt with severely.
- 1.5. Students are to show respect for the property of others. Theft of personal belongings and private property of others is a crime and will be dealt with accordingly by the
- 1.6. Students who bring large sums of money / valuables to school, do so at their own risk. (For cash, a daily maximum of RM 50.00 is suggested). Students who need to bring a large sum of money to pay for something (eg. books, camps, school outings), are encouraged to hand the money over to their Homeroom Teachers or Teachers-incharge for safe keeping.
- 1.7. Vandalism and wilful destruction / damage / defacement of school and private property will warrant severe disciplinary action; The student will also be required to replace the item or bear the cost of replacement / repairs.
- 1.8. Handphones name and class. Students are expected to switch off their phones at 7.25 a.m. and place them inside the respective handphone bags by 7.30 a.m.
 - 1.8.1. Any handphone found in the possession of a student after 7.30 a.m. will be confiscated. The penalty will be as follows:
 - 1.8.1.1. First offence : phone and sim card will be kept by the office for one month. The items will be returned to the student upon request from the Office, and a written request from parents / guardian after that period of confiscation.

- 1.8.1.2. Second offence: phone and sim card will be kept by the office for three months PLUS a fine of RM100. The items will only be returned with proof of payment (of fine), a written request from parents / guardian after the period of confiscation.
- 1.8.1.3. Third offence: phone and sim card will be kept by the office until the end of the academic year PLUS a fine of RM100. The items will only be returned with proof of payment (of fine), a written request from parents / guardian after the period of confiscation.
- 1.8.2. The fine of RM100 imposed is irrespective of whether the student wants the phone back or not.
- 1.8.3. Students who need to make urgent phone calls after 7.30 a.m. may do so using the school phone. Similarly, parents who need to call their children urgently may leave the message with the School Office, citing
- 1.8.4. During the Wednesday Wesley Staff Meetings, all handphone bags will be placed on the podium until collected by the Homeroom teachers.
- 1.8.5. Students are not allowed to use their earphones/airpods in the school. Earphones /airpods must be unplugged and kept upon entering the school gate. Otherwise they will be confiscated.
- 1.8.6. Students are NOT allowed to charge their electronic devices in school.
- 1.9. All forms of gambling form of lottery is strictly prohibited.
 - 1.9.1. No game cards of any type are allowed to be brought into school. If found, they will be confiscated and will not be returned.
- 1.10. Board games that do not break rule 1.9. are allowed. However, they may only be played with permission from teachers.
- 1.11. The possession and / or circulation of prohibited literature, publications, pornographic material and books / publication of an offensive nature is strictly prohibited within the school.
- 1.12. All electronic items deemed to be unrelated to student's daily school academic work (eg.: audiovisual equipment, electronic appliances, devices and accessories, periodicals, tablets, laptop, notebooks, cameras, including smart watches and items which are not obtained from the library) will be confiscated by the school, unless special written permission has been granted by the Headmaster/Headmistress..

- 1.13. The school is not liable should a phone or other electronic devices be damaged or misplaced.
- 1.14. Any items, like CDs / DVDs or musical instruments, which are brought in for a school event, confiscated.
- 1.15. Students are strictly prohibited from indulging in all forms of buying and selling, business transactions and private trading in the school. Both buyers and sellers will both face disciplinary action.
- 1.16. Possession, sale and distribution of cigarettes / e-cigarettes / vape, drugs and alcohol within the school premises are strictly prohibited.
- 1.17. Smoking, vaping and the consumption of drugs and alcohol (and related products) by students within the school premises will be dealt with severely.
- 1.18. The possession of any type of offensive weapons, sharp objects / ornaments, explosive materials (including fireworks) is totally prohibited.