

17. MISCELLANEOUS

- 17.1. Students are strictly forbidden to receive visitors in the school premises during school hours. (It shall be their duty to advise such visitors to seek formal clearance from the Headmaster/Headmistress.)
- 17.2. Students are not permitted to use the school, its premises, or its name to organize any form of activity inside or outside the School without the prior written approval of the Headmaster/Headmistress.
- 17.3. Correspondence/ documents sent to parents by the school through the students concerned must be duly delivered, and the acknowledgement / reply slip returned to the school duly signed by the parent / guardian, if attached.
- 17.4. In all cases where the school arranges or participates in meetings, excursions, competitions or functions outside the school, parents will be duly notified in advance and parent's approval will be sought.
- 17.5. In all cases where exemption has been granted for variation to any section or part of the school rules and regulations, a valid exemption note to this effect must be shown on demand to parties charged with the enforcement of these rules.
- 17.6. All students are subject to rules which may be introduced from time to time by the School Management.
- 17.7. Notice / bulletin boards are an important source of information relevant to the collective academic interests of students. Unauthorized use of these notice boards by students is strictly prohibited, and prior approval must be obtained from the teacher-in-charge of the facility.
- 17.8. Students are to exercise care and personal hygiene when utilizing the toilet facilities so that others are not deprived of the use of the facilities.
- 17.9. Taps are to be turned off after use of when there is an unexpected disruption of water supply. Due care must be taken when using the water cisterns and wash basins in the toilets so as not to deprive others the use of these facilities.
- 17.10. Students are to seek appropriate written clearance to use the games facilities, including the school games courts and equipment, at unauthorized times.
- 17.11. On days when the school is closed, all facilities (except the school office, if open) will be out of bounds to students unless prior written clearance has been obtained from the Headmaster/Headmistress.

- 17.12. The premises and grounds of the neighbouring schools are out of bounds to all students unless prior approval has been obtained by the school for its use.
- 17.13. Due respect must be shown to the teachers / properties of the neighbouring schools /institutions. Care must be taken by our students when using the facilities of other schools / institutions which have allowed the school the use of these facilities during inter-school activities and for public examinations.